

2019

Annual Security & Fire Safety Report

PREPARED BY:

Department of Campus Safety and Security



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Department of Campus Safety and Security 2019 Statistics

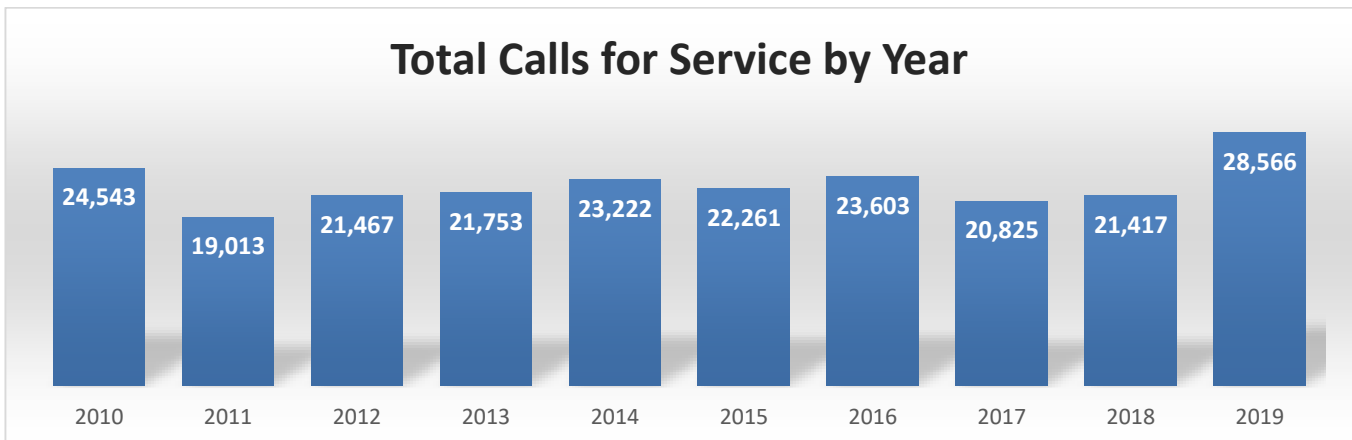
The Department of Campus Safety and Security employs 20 full-time and 6 part-time patrol officers that patrol both West Palm Beach campuses 24 hours a day, 7 days a week, 365 days a year. Along with the patrol division, the Department employs 1 full-time Chief of Campus Safety and Security, 1 full-time Major, 1 full-time Captain of Support Services, 1 full-time Supervisor of Communications, Surveillance and Technology, 2 full-time Dispatchers, 2 part-time dispatchers, and 1 full-time access control officer. Together, this team of 35 carries out the various duties and responsibilities that provides a safe working and learning environment. Enclosed in this document are the statistics and policies and procedures that govern the Department and the University in civil and criminal matters, which deal specifically with the safety of students and employees.

Each patrol officer, within one year of employment, is licensed by the State of Florida with their Class D Security license and certified in baton, pepper spray, handcuffing techniques and defensive tactics. Officers are also certified in CPR, AED, Basic First Aid and Stop the Bleed. Officers are recertified in those high-liability areas every 2 years and the department conducts in-service trainings throughout the year.

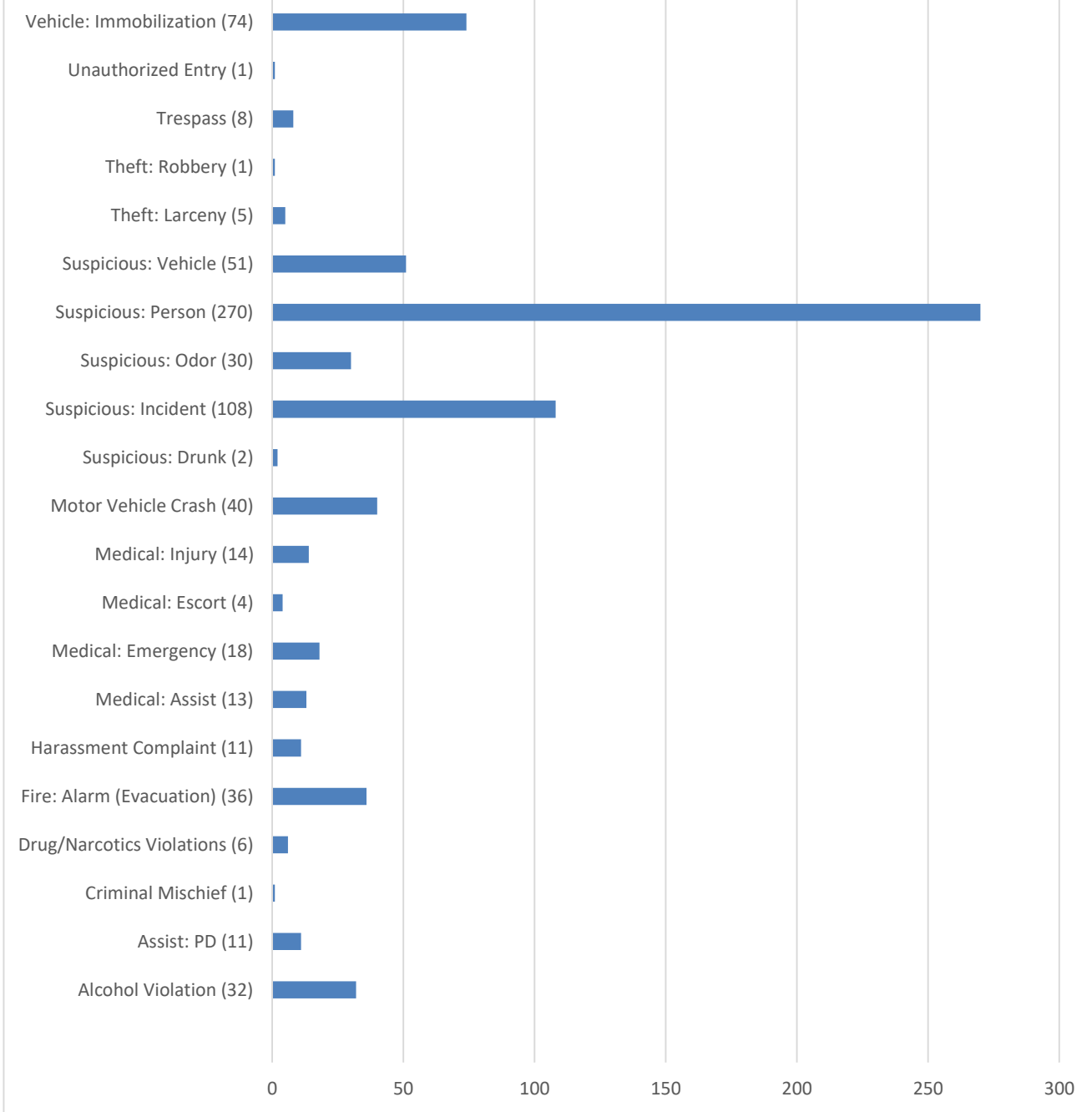
Dispatchers are given training to provide the foundation and understanding of their responsibilities and provide the necessary framework for dispatching in emergency situations. The communications division has direct communication with the West Palm Beach 911 Call Center via 911 telecommunications and direct radio communications.

The Access Control division is responsible for the issuance, installation, and maintenance of all keys and locksets for every door on campus. In coordination with Facilities Management, Residence Life, Human Resources, and PBA Card Office, the Access Control Specialist tracks every door, lock, and key issued and ensures that only authorized persons have access to their specific areas.

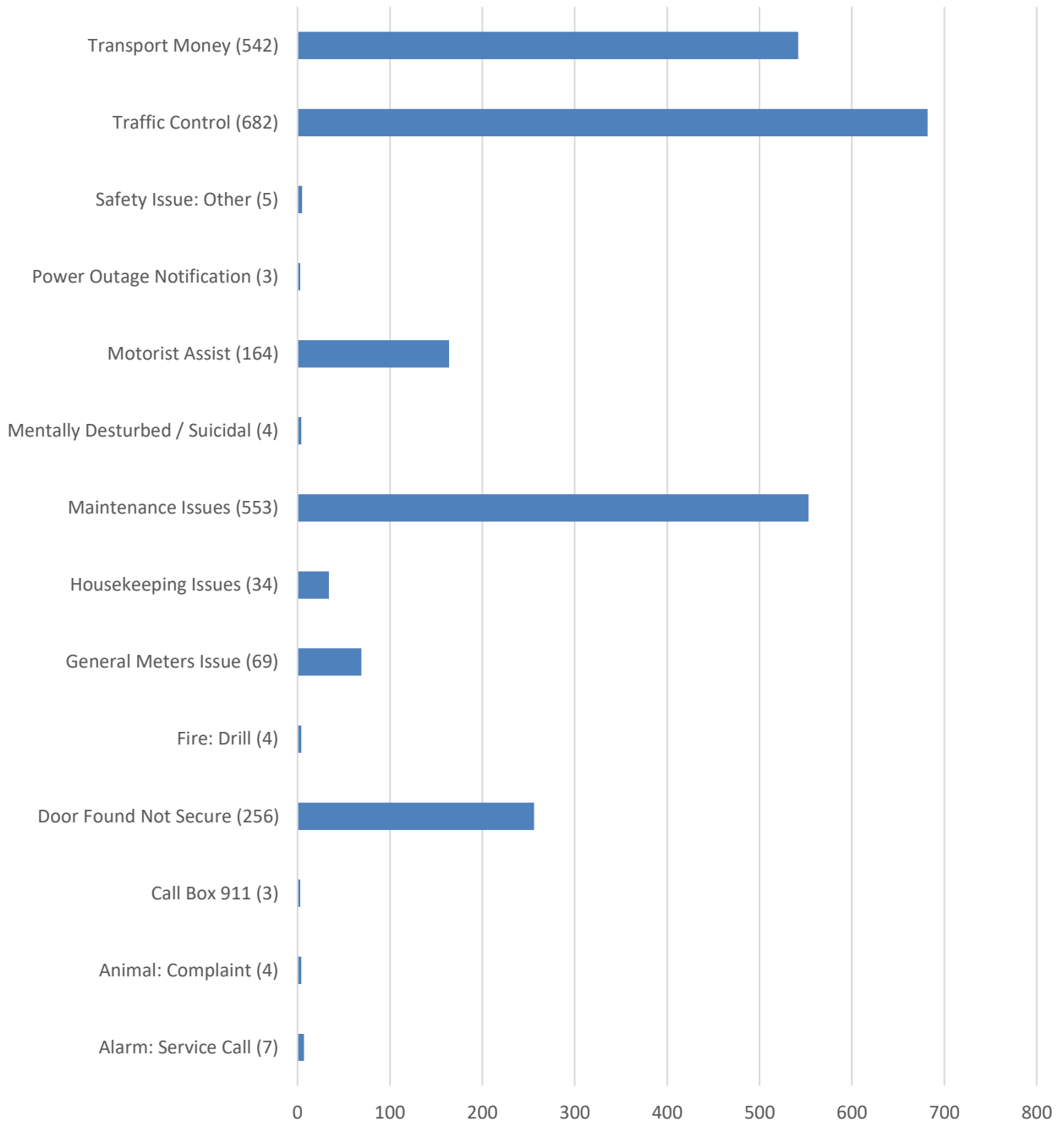
The Department of Campus Safety and Security as a whole, handles a variety of calls each day. The charts shown below give a brief overview of some of the types of calls for service that Campus Safety and Security Officers handle throughout the year.

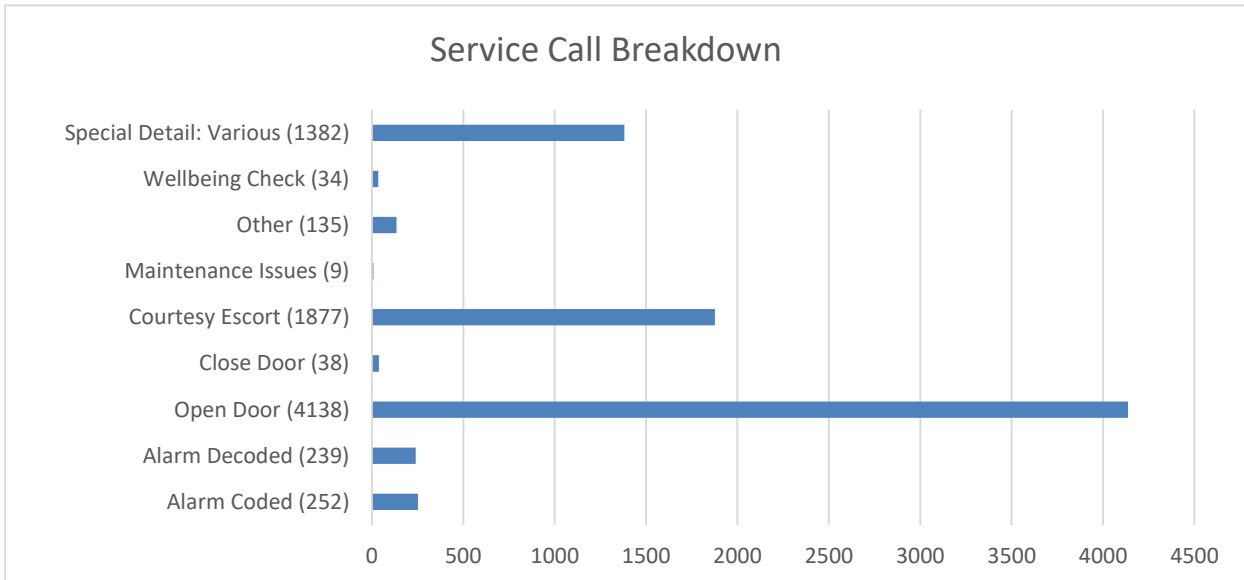
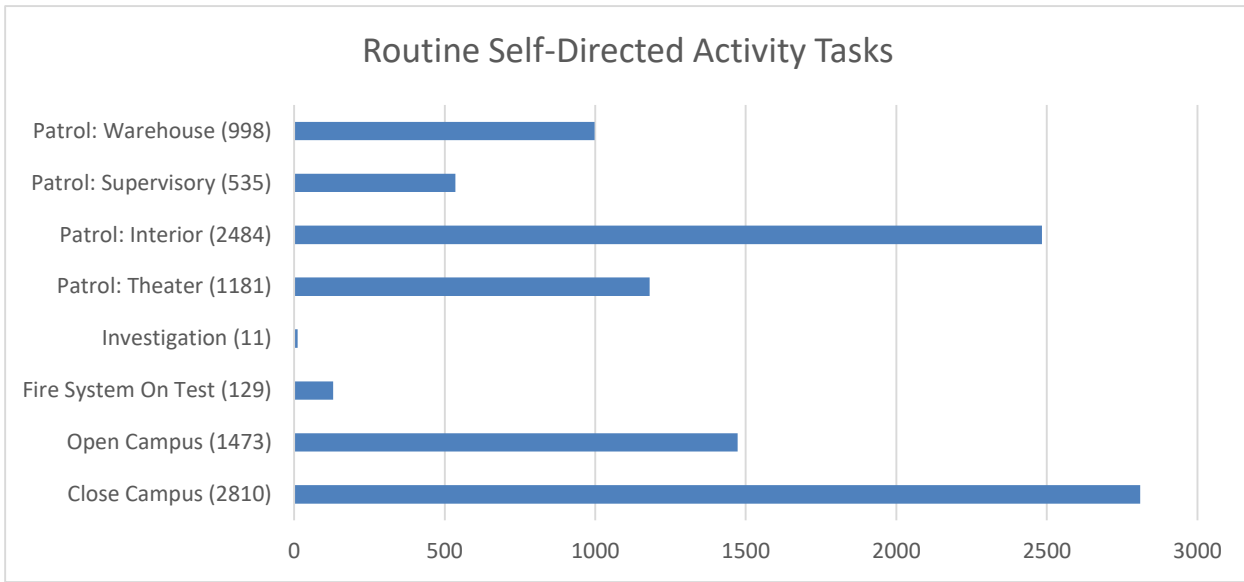


High Liability Calls for Service



General Calls for Services Breakdown





Safety on the Campuses

This guide is published annually in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092(f))—part of the Higher Education Act ([34 CFR 668.46](#)). All currently registered students as well as employees are emailed a notice via their registered university email

address by October 1st (approved delayed dissemination this year due to COVID) if each year notifying the campus of the report’s availability, the exact electronic address at which the report is posted, a brief description of the report’s contents, and a statement that the institution will provide a paper copy of the report upon request to the Department of Campus Safety. An electronic copy is available online at go.pba.edu/clery. Printed copies may be requested via email at Campus_Safety@pba.edu. Prospective students and employees of the University are informed of the guide’s availability, provided with a summary of its contents, and given the opportunity to request a copy from the Department of Campus Safety and Security.

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community obtained from the following sources: local law enforcement agencies that have jurisdiction for each campus, including but not limited to West Palm Beach Police Department, the Palm Beach County Sheriff’s Office, Orlando Police Department, and Orange County Sheriff’s Office. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported. A written request for statistical information is made on an annual basis to all Campus Security Authorities (as defined by federal law). All of the statistics are gathered, compiled, and reported to the University community via this report, which is published by PBA Campus Safety and Security. PBA Campus Safety and Security submits the annual crime statistics published in this document to the Department of Education. The statistical information gathered by the Department of Education is available to the public through the Department of Education website.

Palm Beach Atlantic University provides protection services by a professional in-house security department. The University’s overall safety policy encourages accurate and prompt reporting of all crimes and emergencies. Criminal actions and other emergencies may be reported by anyone, in person or via telephone, to the respective security department listed on the back of this publication. Crimes should be reported to the appropriate security department for the purpose of issuing a timely warning notice and inclusion in the annual crime statistics for that campus. Below are the numbers for reporting any emergency, crime and all other safety or security matters.

Campus	To Report Emergencies	For Non-Emergency Police Related Matters	For Non-Emergency Campus Safety & Security
West Palm Beach	911	(561) 822-1900	(561) 803-2500
Orlando	911	(321) 235-5300	(561) 803-2500

The University has set policies that outline officer response to reported criminal actions and other emergencies. Generally, in response to a call, officers will take the required action, either dispatching a law enforcement officer or asking the victim to file an incident report. All reported crimes will be investigated by the University and or the appropriate local law enforcement agency and may become a matter of public record (some reports will remain confidential pursuant to [FS 119](#)). University incident reports are forwarded to the Office of the Dean of Students for review and referral for discipline, as appropriate. Department of Campus Safety and Security officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Office of the Dean of Students. If assistance is required from the local police department or the local fire department, the responding officers will contact the appropriate agency.

If You Are the Victim of a Crime:

Call the police. For an emergency, dial 911. For a non-emergency, contact the West Palm Beach Police Department, (561) 822-1900, or the Orlando Police Department, (321) 235-5300, and PBA Safety and Security at (561) 803-2500. If you are assaulted or battered and do not know your assailant, try to remember as much information about the person as possible (gender, race, hair color, mode of travel, tag number, color of car, smell, etc.)

- If you see a **suspicious person**, do not approach the person yourself. Report the type of suspicious activity and a general description of the suspect(s). The campus community can call Campus Safety and Security or use the *PBA RAVE Guardian App* to report suspicious persons. Go to go.pba.edu/guardian for more information.
- If your **car is damaged**, complete a police report to satisfy insurance company requirements.
- If you are aware of a **bomb threat**, call 911 or PBA Campus Safety and Security immediately, notify your supervisor, and do not panic. Obtain as much specific information from the caller as possible, including:
 1. The location of the bomb;
 2. The time it is set to detonate;
 3. The type of bomb.

Conduct a cursory search of your area to identify suspicious or unfamiliar packages or other items. DO NOT TOUCH THESE ITEMS. Advise public safety officials of the location of such items. Evacuate the premises until the police or Campus Safety and Security officials indicate that it is safe to reenter the area. Visit go.pba.edu/campus_safety for additional information.

Palm Beach Atlantic University is a private, inter-denominational Christian University and the Department of Campus Safety and Security is not a sworn law-enforcement agency. However, the Department employs state-certified security officers that operate 24 hours a day, 365 days a year. PBA Campus Safety and Security policy encourages accurate and prompt reporting of all crimes and emergencies. Criminal actions and other emergencies may be reported by anyone, via telephone or in person, to campus safety and security. Department policies outline officer response to reported criminal actions and other emergencies. Response will include timely warning and incorporation into the annual statistical disclosure as necessary. Campus safety and security officers actively patrol the entire campus, 24 hours a day—on foot, in golf carts, on bicycles, and in marked patrol vehicles. The department also provides crime prevention programs that are directed to students, faculty, staff, parents and friends of the University and include, but are not limited to, educational seminars, a 24-hour safety escort service, orientation programs, publication distribution, and specialty activities. Palm Beach

Atlantic benefits from a close working relationship with the West Palm Beach Police and Fire Departments, Palm Beach Police Department, and the Palm Beach County Sheriff’s Office and Fire Rescue Department, as well as City and County Emergency Management Departments for support. No written Memorandum of Understanding exists between the University and the West Palm Beach Police Department. The Department is augmented by monitored security cameras with extensive analytics, multiple access-controlled doors, and a blue-light phone system.

How do I Report an Emergency?

For all emergencies where life is in danger or a crime is being committed, immediately dial 911 on your personal cell phone, office phone, or press the red button on the call box and speak with the local law enforcement authority. From PBA, there is no need to dial 9 to dial out (i.e. 9-911) rather just dial 911.

After you have spoken with the 911 operator, call Campus Safety and Security and advise that you have contacted 911 and relay the information that you have provided.



All other matters that require law enforcement intervention or involvement should be called into their non-emergency number, listed below for each law enforcement authority over the campus. If the matter occurs on PBA property, after you have contacted the police, call Campus Safety and Security.

<p>West Palm Beach Campus Emergency: 9-1-1 Campus Safety and Security Dispatch: (561) 803-2500 West Palm Beach Police: (561) 822-1900</p>	<p>Orlando Campus Emergency: 9-1-1 Campus Safety and Security Dispatch: (561) 803-2500 Orlando Police Department: (321) 235-5300</p>
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What Should I Call For?

- If you observe a crime that is occurring or notice evidence that a crime has occurred.
 - Do not enter the area or room. If possible, stay within sight of the area or room but do not jeopardize your safety. Wait for Police and/or Campus Safety and Security to arrive.
 - Limit the contamination of evidence. Do NOT touch or move objects.
- If you observe suspicious vehicles, persons loitering, or repetitive vehicular/pedestrian traffic in an area, as if someone is “scoping” out an area.
- If you see someone who you do not recognize or you feel is suspicious entering a residence hall, room, home, lab, etc. with no apparent legitimate business.
- Any medical emergency where an individual is unable to contact help for themselves or provide any level of self-care.

As soon as you are out of a dangerous situation, call 911 and Campus Safety and Security. Download the Rave Guardian app to have the ability to call/text with your GPS position to Campus Safety and Security and other 911 call centers across the United States. Visit go.pba.edu/guardian.

Off Campus Crime Reporting

The University relies on local law enforcement agencies to receive information regarding incidents involving students. The Department of Campus Safety and Security will actively investigate any information it receives concerning or involving a member of the campus community. If the University is notified of a situation in which a campus community member is the victim of a crime, the Department may decide to issue an alert detailing the incident. The goal with this is to provide information so the campus community is aware in hope of preventing the incident from reoccurring or an increase of other criminal activity.

Title IX

Individuals may also report a sex offense to the institution's Title IX coordinator. This office is responsible for coordinating the institution's compliance with Title IX.

The Title IX Coordinator is Mona Hicks, Vice President for Human Resources, (561) 803-2174 Palm Beach Atlantic University's sexual harassment policy, including a description of the grievance procedures can be found in the student handbook called *The Navigator* (go.pba.edu/navigator) and the [Employee Handbook](#) – SEXUAL MISCONDUCT POLICY.

The Title IX Deputy Coordinators are:

Suzie Lenart, Director of Human Resources. PH: (561) 803-2188

Natalie Johnson, Director of Student Activities. PH: (561) 803-2661

Sex Offenses/Sexual Misconduct

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Violence against Women Reauthorization Act of 2013

Palm Beach Atlantic University does not discriminate on the basis of gender, including sexual harassment and sexual violence or sexual orientation, in its educational programs and activities. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, the University issues this statement of policy to inform the community of our comprehensive plans addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University Official. In this context, the University prohibits the offenses of domestic violence, dating violence, sexual assault, sexual battery, and stalking, and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the university community.

The University's policies governing sexual harassment to include misconduct are listed below.

For assistance, questions or to report a complaint directly to Mona Hicks, Title IX Coordinator and Vice President for Human Resources, connect via email at Mona_Hicks@pba.edu or by phone at (561) 803-2174, or in person at Human Resources, 900 South Dixie Highway, West Palm Beach, FL, 33401.

If You Are:	Name of Applicable Policy:	Electronic Access:
Employee	University Sexual Misconduct Policy	https://my.pba.edu/ICS/staticpages/policies/Sexual%20Misconduct%20Policy%20Oct%2028%202015.pdf
Student	University Sexual Misconduct Policy	https://my.pba.edu/ICS/staticpages/policies/Sexual%20Misconduct%20Policy%20Oct%2028%202015.pdf
Student	University Navigator (Pages 18-33)	https://www.pba.edu/resources/pdf/campus-life-pdf/Navigator%202020-2021%20.pdf

Definitions

There are numerous terms used by Palm Beach Atlantic University in our policy and procedures. The below terms are defined by definitions provided by the Department of Education, the State of Florida and some as defined by University Policy.

Consent: Defined by [Florida Statute 794.011\(1\)\(a\)](#) as intelligent, knowing, and voluntary consent and does not include coerced submission. "Consent" shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender.

Sexual Assault (SA/B): Means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: Defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: Defined as the touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Sexual Battery (SA/B): Defined by [Florida Statute 794.011\(1\)\(h\)](#) as oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object; however, sexual battery does not include an act done for a bona fide medical purpose.

Domestic Violence (DV) means:

1. Felony or misdemeanor crimes of violence committed—
 - a. By a current or former spouse or intimate partner of the victim;
 - b. By a person with whom the victim shares a child in common;
 - c. By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
 - d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - e. By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
2. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Under [Florida Statute 741.28](#), Domestic Violence is defined as violence committed by a family member or household member as defined below and relates to abuse as well as violation of an injunction for protection. Domestic violence; definitions—as used in FS741.28-741.31:

- (1) “Department” means the Florida Department of Law Enforcement.
- (2) “Domestic Violence” means any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member.
- (3) “Family or Household Member” means spouses, former spouses, persons related by blood or marriage, persons who are presently residing together as if a family or who have resided together in the past as if a family, and persons who are parents of a child in common regardless of whether they have been married. With the exceptions of persons who have a child in common, the family or household members must be currently residing or have in the past together in the same single dwelling unit.
- (4) “Law Enforcement Officer” means any person who is elected, appointed, or employed by any municipality or the state or any political subdivision thereof who meets the minimum qualifications in FS943.13 and is certified as a law enforcement officer under FS943.1395.

Dating Violence (DAV): Violence committed by a person:

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim, and
2. The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

1. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
2. Dating violence does not include acts covered under the definition of domestic violence.
3. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence is defined in Florida Statute 784.046(1) (d) as violence between individuals who have or have had a continuing and significant relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on the consideration of the following factors:

1. A dating relationship must have existed within the past 6 months;
2. The nature of the relationship must have been characterized by the expectation of affection or sexual involvement between the parties; and
3. The frequency and type of interaction between the persons involved in the relationship must have included that the persons have been involved over time and on a continuous basis during the course of the relationship.

The term does not include violence in a casual acquaintanceship or violence between individuals who only have engaged in ordinary fraternization in a business or social context.

Stalking (ST): The term “stalking” means:

1. Engaging in the course of conduct directed at a specific person that would cause a reasonable person to:
 - a. Fear for the person’s safety or the safety of others; or
 - b. Suffer substantial emotional distress.
2. For the purposes of this definition:
 - a. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
 - b. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
 - c. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
3. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking is defined in [Florida Statue 784.048](#) as:

- 1) As used in this section, the term:
 - a. “Harass” means to engage in a course of conduct directed at a specific person which causes substantial emotional distress to that person and serves no legitimate purpose.
 - b. “Course of Conduct” means a pattern of conduct composed of a series of acts over a period of time, however short, which evidences a continuity of purpose. The term does not include constitutionally protected activity such as picketing or other organized protests.
 - c. “Credible Threat” means a verbal or nonverbal threat, or combination of the two, including threats delivered by electronic communication or implied by a pattern of conduct, which places the person who is the target of the threat in reasonable fear for his or her safety or the safety of his or her family members or individuals closely associated with the person, and which is made with the apparent ability to carry out the threat to cause such harm. It is not necessary to prove that the person making the threat had the intent to actually carry out the threat. The present incarceration of their person making the threat is not a bar to prosecution under this section.
 - d. “Cyberstalk” means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.
- 2) A person, who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of stalking, a misdemeanor of the first degree, punishable as provided in [s. 775.082](#) or [s. 775.083](#).
- 3) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person and makes a credible threat to that person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in [s. 775.082](#), [s. 775.083](#) or [s. 775.084](#).
- 4) A person who, after an injunction for protection against repeat violence, sexual violence, or dating violence pursuant to s. 784.046, or an injunction for protection against domestic violence pursuant to
- 5) s. 741.30, or after any other court-imposed prohibition of conduct toward the subject person or that person’s property, knowingly, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in [s. 775.082](#), [s. 775.083](#) or [s. 775.084](#).
- 6) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks a child under 16 years of age commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in [s. 775.082](#), [s. 775.083](#) or [s. 775.084](#).
- 7) A law enforcement officer may arrest, without warrant, any person that he or she has probable cause to believe has violated this section.
- 8) A person who, after having been sentenced for a violation of [s. 794.011](#), [s.800.04](#), or [s. 847.0135](#)(5) and prohibited from contacting the victim of the offense under [s. 921.244](#), willfully, maliciously, and repeatedly follows, harasses, or cyberstalks the victim commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in [s. 775.082](#), [s. 775.083](#) or [s.775.084](#).
- 9) The punishment imposed under this section shall run consecutive to any former sentence imposed for a conviction for any offense under [s. 794.011](#), [s.800.04](#), or [s.847.0135](#)(5).

10) (a) (b)

- a. The sentencing court shall consider, as a part of any sentence, issuing an order restraining the defendant from any contact with the victim, which may be valid for up to 10 years, as determined by the court. It is the intent of the Legislature that the length of any such order be based upon the seriousness of the facts before the court, the probability of the future violations by the perpetrator, and the safety of the victim and his or her family members or individuals closely associated with the victim.
- b. The order may be issued by the court even if the defendant is sentenced to a state prison or a county jail or even if the imposition of the sentence is suspended and the defendant is placed on probation.

Palm Beach Atlantic University Staff Handbook provides the following University Policy:

Sexual Misconduct – Any sexual behavior, attempted or completed, that goes beyond the boundaries of consent (as defined in Title IX Section 106.30). Any attempted or actual sexual act directed against another person without consent of the Complainant, including instances where the Complainant is incapable of giving consent; includes intimate partner violence, sexual assault, sexual battery, sexual exploitation, sexual harassment, stalking, discrimination, retaliation for reporting or supporting the reporting any of these behaviors, or filing a false complaint (Bad Faith Complaint) of Sexual Misconduct. Sexual misconduct may include any unwelcome sexual behavior and is not limited by the gender of either the alleged Complainant or Respondent. Sexual misconduct may include physical, verbal or written conduct.

Reporting Procedures: If an incident of sexual misconduct occurs, it is important to preserve evidence so that the option of pursuing successful criminal prosecution (or a protection order) remains available.

Students, faculty or staff may make a complaint of sexual misconduct to the Title IX Coordinator, Mona Hicks, Associate Vice President of Human Resources, or one of three Deputy Title IX Coordinators; Courtney Lovely, Assistant Athletic Director of Internal Operations/Senior Women’s Administrator, Suzie Lenart, Director of Human Resources and Bob Lutz, Assistant Dean of Students, (if University faculty or staff is involved, Mona Hicks is the appropriate person to report such complains). Complaints will be referred for investigation to the Dean of Student Life (if the complaint involves a student) and/or the Associate Vice President of Human Resources (if the complaint involves a faculty or staff member). Individuals who are the victim of sexual misconduct have the option to seek assistance from the University, law enforcement, both or neither if they so choose. The victim may also choose to have the University assist in contacting appropriate law enforcement authorities. All University personnel (including faculty, staff, and administrators) are obligated to report all suspected or alleged incidents of sexual misconduct to the persons listed above.

Complaints need not be in writing initially, and every complaint of sexual misconduct will be investigated. If, during the course of the investigation, it is determined that no sexual misconduct occurred, the complaint will be filed with the Director of Residential Life or the Vice President of Human Resources. The complainant may be requested to submit in writing a detailed description of the alleged violation of this policy, as well as any additional information considered relevant to an investigation. If it appears that the safety or security of a complainant is in jeopardy, appropriate action will be taken to protect the complainant.

Any student or employee reporting an incident of sexual assault, domestic violence, dating violence, or stalking to the University will receive information regarding his or her rights and options pursuant to this policy. The Director of Residential Life or Vice President of Human Resources will direct an investigation utilizing appropriate investigators, and will ensure that all proceedings provide a prompt, fair, and impartial investigation and resolution. All investigators and decision makers pursuant to this policy will be trained on methods for conducting investigation and hearings, if applicable, in a manner that protects the safety of victims and promotes accountability.

The University will notify the complainant of the time frame for the investigation. The investigation will afford the accused an opportunity to respond to the allegations. In addition, the complainant and any other persons believed to have information relevant to the investigation will be interviewed. The complainant will have the opportunity to present witnesses and evidence. Resolution of a complaint may occur prior to, during or as a result of an investigation, if appropriate, if recommended by the investigator, and if acceptable to the complainant and the person accused. The determination shall be made on the basis of whether it is more likely than not that the student, employee, or faculty member violated the Sexual Misconduct Policy and the Palm Beach Atlantic University student code of conduct (a preponderance of evidence). Both the complainant and the accused will be notified simultaneously of the determination in writing and how to pursue an appeal. Both will also be notified simultaneously in writing of any change in the result upon appeal and when the result becomes final. Rules of evidence as in a court of law, however, shall not apply.

Investigation and Confidentiality: The University takes seriously the sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. In this regard, the University is committed to protecting the privacy of students and employees who report incidents of abuse, to the extent permitted by law, and consistent with the University's need to protect the safety of the community. If the University is required to disclose information regarding an incident, to the extent permitted by law, the University will keep the identity of the victim anonymous or will redact any personal identifying information specific to the victim.

Retaliation or intimidation against an individual who brings a complaint or participates in an investigation of sexual misconduct or pursues legal action is prohibited and will not be tolerated. Reports of suspected retaliation or intimidation should be made using the same reporting procedure described in this policy.

Discipline and Accommodations: If the results of the investigation indicate sexual misconduct has occurred, the University will take appropriate action. For students found to have committed sexual misconduct, such actions may include, but are not limited to, education, counseling, and loss of privileges, housing restrictions, probation, suspension, or expulsion. For faculty and staff, such action may include, but is not limited to, education, counseling, oral and/or written warnings, probation, suspension, or termination of employment. Moreover, the University may issue no contact orders and/or no trespass orders. Both the complainant and the (alleged) perpetrator will be informed of the outcome of the investigation. Both the complainant and the accused will have the opportunity to be present during any disciplinary proceeding and will have the opportunity to be accompanied by an advisor of his or her choice.

Regardless of whether a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, the University is committed to providing a safe learning and work environment. Accordingly, upon request, the University will make any reasonably available change to a victim's academic, living, transportation, and working situation.

The University will ensure that orders of protection issued by courts are fully upheld on all University property. Accordingly, if a student or employee of the University obtains an order of protection or restraining order, he or she should promptly inform Palm Beach Atlantic University Campus Safety and Security and provide them with a copy of that order

Source: *The Navigator* (2014)

Education and Prevention Programs

The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to bring awareness to and end dating violence, domestic violence, sexual assault and stalking that:

- Are culturally relevant, inclusive of diverse communities and identifies, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- Defines using definitions provided by both the Department of Education as well as Florida Statute what behavior constitute domestic violence, dating violence, sexual assault, and stalking;
- Defines what behavior and actions constitute consent to sexual activity in the State of Florida;
- Provides a description of safe and positive options by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structure and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- Information on risk reduction. Risk reduction means options designated to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

The University has developed an annual education campaign consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation; and ongoing educational awareness programs.

Procedures for Reporting a Complaint



The University has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the Department of Campus Safety and

Security or to contact local law enforcement. Students and employees should contact the Associate Vice President for Human Resources; Senior Associate Athletic Director for Internal Operations; Director of Human Resources; or Assistant Dean of Students.

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention from an area emergency room as soon as possible. In Florida, evidence may be collected even if you chose not to make a report to law enforcement and all services offered are confidential.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 72 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat and take steps to address concerns of pregnancy and/or sexually transmitted diseases. Victims of sexual assault, sexual battery, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping picture logs or other copies of documents, if they have any, that would be useful to University investigators or police. Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim’s choice whether or not to make such a report and the victims have the right to decline involvement with the police. The University will assist any victim with notifying local police if they so desire. The local law enforcement agencies are:

West Palm Beach Police Department	600 Banyan Boulevard West Palm Beach, FL 33401	(561) 822-1900	http://wpb.org/police/
Palm Beach County Sheriff’s Office	3228 Gun Club Road West Palm Beach, FL 33406	(561) 688-3000	http://www.pbso.org/
Orlando Police Department	100 South Hughey Avenue Orlando, FL 32801	(321) 235-5300	http://www.cityoforlando.net/police/
Orange County Sheriff’s Office	2500 West Colonial Drive Orlando, FL 32804	(407) 836-4357	http://www.ocso.com/

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to one of the persons previously mentioned in this document or to the Title IX Coordinator, Mona Hicks by calling, writing or coming into the office to report in person and Department of Campus Safety and Security (if the victim so desires). The University will provide resources on campus/off campus or both to include medical and mental health to persons who have been victims of sexual assault, domestic violence, dating violence or stalking and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders (injunctions) related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with law enforcement to preserve evidence in the event that the victim changes their mind at a later date.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University the below are the procedures that the University will follow. The standard of evidence that will be used during any student judicial hearing on campus arising from such a report is preponderance of the evidence.



Incident Being Reported	Procedure Palm Beach Atlantic University Will Follow:
Sexual Assault (and Sexual Battery)	<ol style="list-style-type: none"> 1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with access to medical care. 2. Institution will assess immediate safety needs of complainant. 3. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 4. Institution will provide complainant with referrals to on and off campus resources. 5. Institution will assess need to implement interim or long-term protective measures, such as housing changes, changes in class schedule, "Active Avoidance" directive between both parties, change in supervisor, or work location. 6. Institution will provide written instructions on how to apply for Injunction for Protection. 7. Institution will provide a copy of the applicable sexual misconduct policy to complainant. 8. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the discipline meeting is. 9. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination. 10. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.
Stalking	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for Injunction for Protection. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.
Dating Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for Injunction for Protection. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.
Domestic Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for Injunction for Protection. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.

The Florida Department of Law Enforcement
FLORIDA SEXUAL OFFENDERS AND PREDATORS
 Charting a Course for Public Safety



OFFENDER SEARCH
Click to search for Sexual Predators & Offenders

OFFENDER ALERT
Click to subscribe to e-mail notifications

FAQ
Click for Frequently Asked Questions

IMPORTANT
Information for Sexual Predators and Offenders

Sex Offender Registry

The Federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offender may be obtained. The act also requires registered sex offenders/predators to provide to appropriate state officials notice of each institution of higher education in that state at which the offender/predator is employed, carries on a vocation, or is a student.

Any member of the Palm Beach Atlantic University community who wishes to obtain further information regarding sexual offender/predators in our area may refer to the Florida Department of Law Enforcement (FDLE) website at: <https://offender.fdle.state.fl.us/offender/sops/home.jsf> or call 1 (888) 357-7332. The FDLE searchable database may be used to find all registered sex offenders in any city, county, or zip code in the state. In accordance with Florida State Statute (*The Florida Sexual Predators Act*) convicted sex offenders in Florida must register with the Florida Department of Law Enforcement (FDLE) within 48 hours of establishing permanent or temporary residence. It is then the responsibility of the agency to make required notification to all community members of the presence of predators (only) in any manner deemed appropriate by the agency.

Upon notification of the presence of an offender/predator, it is the responsibility of the law enforcement agency with jurisdiction over the offender/predator's address to inform the Palm Beach Atlantic University Department of Campus Safety and Security that the offender/predator has stated that he/she is currently enrolled at, living on campus, or employed by the University. The Department of Campus Safety and Security can then make all prudent notifications to members of the campus community.

For information on registered sexual offenders, visit the FDLE Sexual Offenders and Predators website at <https://offender.fdle.state.fl.us/offender/sops/home.jsf>

Assistance for Victims

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options as defined by the Clery Act as amended by the 2013 Reauthorization of the Violence Against Women Act.



Crime Victim Bill of Rights

Victims including the next of kin of a homicide victim, have the right to be informed, to be present, and to be heard when relevant at all crucial stages of a criminal proceeding, to the extent that this right does not interfere with the constitutional rights of the accused. In the case of a minor, the victim's parent or guardian and the next of kin of a homicide victim are given notification.

What Rights Are the Victim Entitled To?

1. Information concerning available crisis intervention services, supportive or bereavement counseling, community-based victim treatment programs, the availability of crime protection services and crime victim compensation.
2. Information about the role of the victim in the criminal justice system, the stages in the criminal and juvenile justice process which are of significance to a crime victim, and the manner in which such information can be obtained.
3. Information concerning steps that are available to Law Enforcement Officers and State Attorneys to protect victims and witnesses from intimidation.
4. Advance notification of judicial and post-judicial proceedings which relate to the offender's arrest, release or community work release, provided that the victim gives the State Attorney's Office her/his current name and address.
5. In felony crimes or homicide, consultation by the State Attorney's Office to obtain the view of the victim or in the case of a minor child, the guardian or the victim's family regarding the release of the accused, plea arguments, participation in pretrial diversion programs, and the sentencing of the accused.
6. Return of the victim's property collected by Law Enforcement or the State Attorney's Office for evidentiary purposes.
7. Assistance from Law Enforcement or the State Attorney's Office, when requested by victims, to inform the victim's employer about necessary absences from work and to explain to the victim's creditors about serious financial hardships incurred as a result of the crime.
8. Request restitution from the offender for certain out-of-pocket losses. The State Attorney shall inform the victim if and when restitution is ordered.
9. Submit a Victim Impact Statement orally, or in writing, to the judge, prior to the sentencing of an offender who pleads guilty, nolo contendere, or is convicted of a felony crime.
10. Information concerning the escape of the offender from a state correctional institution, county jail, juvenile detention facility, or involuntary commitment facility.
11. Accompaniment by a victim advocate during any deposition of the victim or testimony of the victim of a sexual offense.
12. Request HIV testing of the person charged with committing any sexual offense (F.S.S. 775.0877 / F.S.S. 794.011 which involves the transmission of body fluids). HIV test results shall be disclosed to the victim or the victim's legal guardian, if the victim is a minor.
13. Prompt and timely disposition of the court case (as long as this right does not interfere with the constitutional rights of the accused).
14. In the case of minors, if the victim or any sibling of the victim and the offender attend the same school, the victim and their siblings have the right to request that the offender be required to attend a different school.
15. A victim of a sexual offense shall be informed of the right to have the courtroom cleared of certain persons as provided in F.S.S. 918.16, when the victim is testifying concerning that offense.
16. The victims of domestic violence shall be provided with information regarding the address confidentiality program as provided in F.S.S. 741.465

For further information or clarification and to access a complete list of Victim's Rights in the State of Florida, please call 1 (800) 226-6667 or visit the Florida Office of the Attorney General at <http://myfloridalegal.com/pages.nsf/main/5902c323b86a1dff85256cc5007ac59b!OpenDocument>

Injunctions for Protection

Palm Beach Atlantic University complies with Florida law in recognizing orders of protection or restraining orders, which are called “Injunctions for Protection” in Florida by encouraging any person who obtains an injunction from Florida or any state within the United States to provide a copy to the University’s Department of Campus Safety and Security, as well as a copy to the Title IX Coordinator. Below is information on the kinds of injunctions available, how to get help with filing an injunction, information on locating an Intake Center and appropriate courthouse locations based on jurisdiction, the hearing process and other applicable information. If your questions are not answered below, contact the Palm Beach County Domestic Violence Hotline at 1 (866) 891-7273.



What kinds of injunctions are available?

There are four types of injunctions that you may qualify for under Florida State Statute 784.046. You may file an injunction for protection against violence, repeat violence, dating violence, or sexual violence. The initial intake counselor will provide you with information to determine what criteria match your particular circumstances.

Where do I go for help with filing an injunction (restraining order)?

Palm Beach County offers a variety of services and resources to victims of Domestic Violence. Call 1 (866) 891-7273 to speak with someone 24 hours a day and they will be able to provide you with the nearest centers for intake.

How does the injunction process work?

The injunction process begins when you file for an injunction. The Intake Unit staff will help you complete the necessary paperwork, which is taken to a judge to review. If the judge decides the sworn allegations contained in the paperwork meets the requirements of Florida law for the issuance of an injunction, the judge will enter a Temporary Injunction, which will be valid for 15 days. A hearing will be set within 15 days, and the sheriff’s office will attempt to personally serve the person who the injunction is filed against with the injunction paperwork.

How much does it cost for an injunction?

No filing fees are required to file for a petition for protection against domestic, repeat, dating or sexual violence.

What to do if the person I filed the injunction against (the respondent) violates the injunction?

If the respondent violates the injunction by coming into personal contact with you, call 911 (the police) to report the violation and ask for their immediate assistance. If the respondent leaves or commits some other type of violation, such as telephone or mail contact, go to the intake location where you filed for the injunction and start the process to file for an injunction violation.

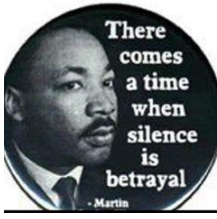
Who do I call if I am a person with a disability who needs assistance?

If you are hearing or voice impaired, you may call 711 and [the Florida Relay Service](#) will assist you with your call.

Whether or not a complainant is granted an injunction, they may then meet with the Office of the Dean of Students to develop a Safety Action Plan, which is a plan for University and the victim to reduce the risk of harm while on campus, or coming and going from campus.

Resources for Victims of Domestic Violence, Dating Violence, Sexual Assault and Stalking		
On-Campus at no cost		
Resource	Contact Number	Address
Office of Human Resources	(561) 803-2171	900 South Dixie Highway, West Palm Beach, FL 33401
Dean of Students Office	(561) 803-2553	900 South Olive Avenue, West Palm Beach, FL 33401
Department of Campus Safety and Security	(561) 803-2500	1301 South Olive Avenue, West Palm Beach, FL 33401
University Counseling Center	(561) 803-2563	1000 South Dixie Highway, West Palm Beach, FL 33401
Health and Wellness Center	(561) 803-2576	1000 South Dixie Highway, West Palm Beach, FL 33401
Off-Campus at little to no cost		
Resource	Contact Number	Address
Palm Beach County Victim Services	(866) 891-7273	205 N. Dixie Highway West Palm Beach, FL 33401
West Palm Beach Police Department	(561) 822-1900-	600 Banyan Blvd, West Palm Beach, FL 33401
Palm Beach County Sheriff's Office	(561) 688-3000	3228 Gun Club Road West Palm Beach, FL 33406
State Attorney's Office	(561) 355-7100	401 North Dixie Highway, West Palm Beach, FL 33401
National Domestic Violence Hotline	(800) 799-7233	N/A
YWCA Domestic Violence Shelter	(800) 973-9922	2200 N. Florida Mango Rd., West Palm Bch, FL 33409
Clerk of the Court	(561) 624-6650	3188 PGA Blvd, West Palm Beach, FL 33410
Clerk & Comptroller	(561) 355-2996	PO Box 2906, West Palm Beach, FL 33402
Palm Beach County Courthouse	(561) 355-2431	205 North Dixie Highway, West Palm Beach, FL 33401
Aid to Victims of Domestic Violence	(800) 355-8547	PO Box 667, Delray Beach, FL 33447
Counseling Services at minimal to no cost		
Palm Beach County Sheriff's Office Domestic Violence Unit	(561) 688-3975 (561) 688-4195	3228 Gun Club Road West Palm Beach, FL 33406
South County Courthouse	(561) 274-1400	200 West Atlantic Avenue, Delray Beach, FL 33444
Florida Domestic Violence Hotline	(800) 500-1119	

How to be an Active Bystander



Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the condition that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below you will find a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
2. Confront people who engage in making sexual advances with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who disclosed sexual assault/battery, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

For tips on how to reduce the risk of becoming a victim of sexual assault, go to www.rainn.org.

University Policy and Judicial Action

Violations of the student code may also result in disciplinary action by the University. If the accused student is charged by public authorities for an act that is also a violation of University policies or procedures, the University may wait until the criminal investigation has concluded to begin its own investigation, but the discipline process cannot wait for the conclusion of a criminal court case to proceed. The Dean of Students oversees all University judicial proceedings involving violation of University policy. The Dean of Students, along with the Title IX Coordinator oversees all proceedings involving sexual misconduct of students.

- Students charged with violations of the *Navigator* and *Residence Life Handbook* will be given adequate notice of the charges and allegations against them and be provided an opportunity to address these charges during an accountability meeting.
- The academic and on-campus living situations of either the alleged victim or the accused may be changed upon request.
- Both the accuser and the accused are entitled to the same opportunities to have support and resources from the University.

Complete information on the University’s Student Accountability process can be found in the Navigator at go.pba.edu/navigator.

Alcohol Use

The unlawful manufacture, sale, distribution, promotion, possession, or use of alcohol are prohibited in and on owned, leased, or controlled property of Palm Beach Atlantic University. The enforcement of federal, state and local laws pertaining to underage drinking; possession, use, and sale of alcohol on property, including false

identification cases, is handled by the Office of the Dean of Students, or by local law enforcement. The alcohol policy can be found in its entirety in the Student Navigator, found at go.pba.edu/navigator.

Drug Use

The unlawful manufacture, sale, distribution, promotion, possession, or use of drugs are prohibited in and on owned, leased, or controlled property of Palm Beach Atlantic University. The enforcement of federal, state and local laws pertaining to possession, use, and sale of drugs on property, including false identification cases, is handled by the University Office of the Dean of Students, or by local law enforcement. The drug policy can be found in its entirety in the Student Navigator, found at go.pba.edu/navigator.

Weapons on Campus

University policy [*Possessing Firearms, Weapons, Fireworks, or Explosives Policy*] and Florida state law prohibits the possession, control, or display of any firearm, electric weapon or device, destructive device or other weapon, as defined by Florida Statute, while on the property of Palm Beach Atlantic University, including all on-campus housing. Individuals who possess a Carry Concealed Weapons license are not exempt from this policy. Active local, State, and Federal law enforcement officers, and officers who qualify under the Law Enforcement Officers Safety Act of 2004 and have met the requirements set forth by PBA are exempt from this policy.

Access and Security in the Residential Halls

A variety of systems are in place in the residential halls to provide security:

- Access to the residence halls are restricted by electronic card access 24 hours a day, with the exception of Coastal Towers, Flagler Towers, Lakeview, Apartments, Weyenberg and Mango Promenade Apartments.
- Some of the Fire Exit Doors are equipped with an alarm that will sound if opened. Door alarms sound locally.
- During the individual dorm's visitation hours, the opposite gender visitor must sign in and indicate who and where they are visiting the resident. Persons who fail to comply with this request will not be granted access for visitation. The Resident Director regulates visitation for their respective residence hall.
- Upper-classmen housing facilities have less-restrictive visitation. However, at 2:00am, there should be no persons of the opposite gender in the dorm room. Visitation privileges may be revoked for persons who are violating this policy through the disciplinary process.
- Unauthorized visitors will be escorted out by Campus Safety and Security. Residents are helpful when they do not allow unauthorized guests and visitors access to the buildings. If a resident sees someone who does not belong, call Campus Safety and Security to report the individual, their location and their physical description.
- Campus Safety and Security officers make themselves available to Area Coordinators to conduct presentations and trainings to the residents of the hall at the Area Coordinator's discretion.



Access and Security in Academic and Administrative Buildings

The academic and administrative buildings are open to the public, at a minimum, during normal business hours. Most facilities have individual hours, and the hours may vary at different times of the year. Access to some of these buildings is also controlled by card access after normal business hours, and all of these buildings have varied levels of access. Most academic and administrative buildings do not have a Campus Safety and Security officer assigned to them. However, Campus Safety and Security officers conduct security patrols of the academic and administrative buildings on a regular basis.

Safety in Numbers

For your safety on and around the West Palm Beach campus, consider utilizing the following:

- The Department of Campus Safety and Security offers safety escort services. Escorts are a free, safe means of travel for students and employees at the main-West Palm Beach campus 24 hours a day. To request a safety escort, call the Campus Safety and Security dispatcher at (561) 803-2500, or use one of the blue-light telephones on campus. In addition, you can now elect a courtesy escort through the RAVE GUARDIAN app simply by clicking “PBA Security Chat”. Escorts are limited to the geographic boundaries of the West Palm Beach campus.
- If planning to travel downtown to Clematis or Rosemary Square (City place) communicate your plans to others who may be headed in the same direction. At night, always walk with friends.
- Downtown West Palm Beach offers a free trolley to Clematis and Rosemary Square as well to the Tri-Rail/Amtrak station. The trolley stop is across the street from One City Plaza, directly north of the DeSantis Family Chapel.



Maintenance of Campus Facilities

Palm Beach Atlantic University is committed to the campus’ safety and security. Exterior lighting and landscape control is a critical part of that commitment, as well as walking hazards and physical structure security. Representatives from various departments continually conduct security surveys to ensure all of those areas and more are adequate and that the landscape is appropriately controlled. Facilities participate in lighting/maintenance tours to evaluate existing infrastructure and to recommend improvements. Any community member can request a service involving security-related issues, and the request will be prioritized.

Workplace/Campus Violence

Palm Beach Atlantic University will not tolerate violence or threats on campus or in connection with any University events. Individuals who violate this policy statement may be subject to disciplinary action up to expulsion or termination from the University. Individuals who intentionally bring false charges against another will also be subject to action up to expulsion or termination from the University.

Staying Informed for Safety

The Department of Campus Safety and Security actively works to keep the University community informed about safety and security on all campuses.

The University conducts at least one annual test of the Emergency Notification Network, which rapidly sends out text messages, emails, and classroom telephone calling in the event of a dangerous situation that could pose a threat to those on campus.

Crime Advisories

Timely warning notices, branded as “Sailfish Crime Alert” or “Sailfish Incident Alert” are special reports issued to the campus community whenever a Clery reportable crime or incident is reported to Campus Safety and Security that is considered to be a serious or continuing threat to other students and employees. The Crime Advisories are provided to students and employees in a manner that is timely and that will aid in the prevention of similar occurrences. Crime advisories are typically issued for the following: arson, aggravated assault, burglary, criminal homicide, motor vehicle theft, sex offenses, and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the cause and the information known to Campus Safety and Security, and or law enforcement. For example, if an assault/battery occurs between two students who have a disagreement, there may be no on-going threat to other PBA community members and a Crime Advisory would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus disrupting the ability to distribute a “timely” warning notice to the community. It is imperative that all crimes or suspicious activity be reported as it is occurring or immediately after it takes place so that resources can be dedicated to the apprehension and investigation in a timely manner. Criminal offense assessments and investigations will be considered on a case by case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by Campus Safety and Security or law enforcement. The Emergency Notification Network (ENN) messages are considered to be a higher level of Crime Advisory and, as a result, an ENN message or messages may fulfill the timely warning requirement of the Clery Act. Crime Advisories may be substituted by ENN messages, issued in addition to ENN messages, and/or serve as follow-up communications to ENN messages.

PBA will keep the campus community informed by providing timely warning of Clery Act crimes occurring on campus or in non-campus buildings that are owned and controlled by PBA and used for educational or institutional purposes that represent a serious or continued threat to students and employees when reported to the Department of Campus Safety and Security. All reported Clery Act crimes will be evaluated to determine if a timely warning is required.

Crime Log

The Department of Campus Safety and Security maintains a daily log, written in a form that can be easily understood, recording all crimes reported to the Department. Each log entry includes the nature, date, time, and general location of each reported crime in addition to the disposition of the complaint, if known. All entries are open to the public inspection within two business days of the initial reporting being made to the respective police or security department, except where disclosure of such information is prohibited by law or such disclosure would jeopardize the confidentiality of the victim. If there is clear and convincing evidence that the

release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withheld until that damage is no longer likely to result from its release.

The daily log is available for public inspection in the following areas:

- **West Palm Beach Campus:** Department of Campus Safety and Security
1301 South Olive Avenue,
West Palm Beach, FL 33401
Hours: 7am to 11:00pm Monday-Friday
7am to 11:00pm Saturday &
Sunday
Excludes Holidays

Confidential Reporting

The Department of Campus Safety and Security allows individuals to report a crime on a voluntary confidential basis so the crime may be included as necessary in the annual crime statistics and considered for timely report issuance. However, prosecution of the reported crime may require disclosure of identity. The Department makes available an anonymous crime-reporting medium through the Department's website called the "Silent Witness" (go.pba.edu/witness). Confidential disclosures regarding crime victimization made to University-affiliated professionals (such as Campus Pastor or University Counselors within privileged relationships (counselor-patient, clergy-parishioner, etc.) are reported to Campus Safety and Security at the sole discretion of the professional and only for the purposes of inclusion as necessary within the annual crime statistics disclosure and for consideration of timely warning report issuance. There is no University policy requiring that such disclosures made in confidence to professionals not affiliated with Campus Safety and Security be reported to Campus Safety and Security. Persons being counseled are welcome to personally report crime victimization confidentially or non-confidentially to Campus Safety and Security.





Emergency Response and Evacuation Procedures

Emergency Notification

Taking into account the safety of the community, Palm Beach Atlantic University will immediately notify students and employees upon confirmation of an immediate life-threatening emergency on any of the University’s campuses such that there is a confirmed ongoing loss of life or great bodily harm, or such is apparently imminent.

The University has created an Emergency Notification Network (ENN) that has been dubbed the PBA Alert, to provide rapid, mass notification to the community of such emergencies and dangerous situations. The ENN system utilizes email, SMS text messaging, website posting, smart phone push alerts, and desktop computer screen takeover software. Students and employees must provide and update their emergency contact information by logging into go.pba.edu/change.

We urge the PBA community to report any dangerous situation or immediate threat to the health or safety of the campus community by calling 911 or Campus Safety and Security at (561) 803-2500. Reported emergencies involving imminent or ongoing loss of life or great bodily harm will be immediately investigated by Campus Safety and Security.

Emergency Response

Campus	Local Law Enforcement Department	Local Fire Rescue Department
West Palm Beach	City of West Palm Beach Police	City of West Palm Beach Fire Rescue
Orlando	City of Orlando Police	City of Orlando Fire Rescue

The University and local jurisdiction first responders respond and work well together to manage an emergency response. Depending on the nature of the incident, other university departments and other local, state or federal agencies could also be involved in responding.

Immediate Notification

Once an emergency threatening the health or safety of the campus community is confirmed by police/security personnel (in conjunction with University Administrators, local first responders and/or the National Weather Service), a PBA Alert is sent university-wide. Students and employees from some or all campuses may be included, dependent upon the emergency and the affected areas. Please reference the campus-specific information below for more information about who on each campus is authorized to send a PBA Alert, develop the context of the message and decide the appropriate segment of the campus to receive the message, if the threat is directed to a particular segment of the campus. The West Palm Beach campus maintains the Crisis Management Team (CMT) to assist in the threat assessment process and determine if a PBA Alert(s) is warranted for emergencies that don't pose an immediate threat of harm or such is apparently imminent.

Immediate Life-Threatening Emergency – Any emergency on campus where there is confirmed ongoing of life or great bodily harm, or such is apparently imminent.

Potential Life-Threatening Emergency – Any emergency where there is unconfirmed potential for loss of life or great bodily harm (nothing has actually taken place), or an incident that has potential to significantly impact campus safety or operations. There is no loss of life or great bodily harm but the potential exists based on the known factors such as the presence of weapons, reports of a gas leak, etc. Potentially Life-Threatening Emergency incidents are likely to be mitigated by police or emergency response before any harm is done. Any incident is dynamic and may immediately escalate from potential Life-Threatening Emergency to Immediate Life-Threatening Emergency.

PBA community members on all campuses receive all PBA Alert messages via primary communications systems listed. Palm Beach Atlantic University does not send notifications that pose a threat to health and safety to segments of the community. PBA will update the University website to provide follow-up information to the PBA community and may use some or all of the systems listed below to provide follow-up information as deemed appropriate.

PBA will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the responsible authority, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Registration to receive text messages, emails and voice calls directly from the PBA Alert System is limited to current students and employees. Members of the larger community (alumni, parents, visitors and the general public) who are interested in receiving information about emergencies on campus can receive the notices via the communication methods listed below:

- Call the Emergency Information Hotline 1 (800) 299-6483
- Download the Palm PBA app for your smartphone at https://play.google.com/store/apps/details?id=com.dub.app.pbau&hl=en_US&gl=US
- Check go.pba.edu/prepared.

In a life-threatening emergency, Palm Beach Atlantic University Campus Safety and Security personnel are authorized to send an ENN alert (PBA Alert); otherwise core Crisis Management Team members are convened. After an initial ENN is sent, other members of the CMT may be contacted to evaluate the need and content of follow-up ENN alerts.

The core CMT members include the following representatives or their designees:

- Associate Vice President of Campus Information Services
- Associate Vice President, University Relations and Marketing
- Associate Vice President of Auxiliary Services and Procurement
- Dean of Students
- Chief of Campus Safety and Security (Chair)
- Director of Human Resources
- Provost
- Senior Vice President of Finance, Planning, and Administration

In addition to Campus Safety and Security personnel, the Dean of Students and the Associate Vice President, University Relations and Marketing are also authorized to send ENN alerts when requested by the Department of Campus Safety and Security or the CMT.

Evacuation and Shelter-in-Place

Upon receipt of an Emergency Notification Network Alert (PBA Alert), the University community should immediately evaluate their situation and determine if their location is safe. The two most probable actions in response to any campus emergency will be to EVACUATE or SHELTER-IN-PLACE (SIP). Use common sense, situational awareness, and your personal assessment to determine your best course of action.

Evacuate

The primary purpose for evacuation is to put distance between you and the hazard. Depending on the type of emergency, evacuation procedures may vary. Go to go.pba.edu/alert for specific action guidelines by emergency type. The following are guidelines that are applicable for any emergency in which evacuation is the best course of action:

- Leave the area immediately. Take personal items (keys, wallet, cell phone, etc.) if safe to do so.
- Assist individuals with disabilities.
- Walk, do not run.
- Do not use elevators.
- Go to designated evacuation assembly areas unless otherwise instructed.
- Use caution when walking down corridors.
- Provide relevant information (i.e. unaccounted/trapped persons) to emergency responders.
- Do not return until cleared to do so by emergency responders.

Shelter-In-Place

The term Shelter-In-Place is used to refer to situations where it is safest to remain indoors rather than face uncertainty outside. When Sheltering-In-Place, seek safety by placing barriers between you and the hazard. This could include walls, rooms without windows, locked doors, furniture, etc. Depending on the type of emergency, Shelter-In-Place procedures may vary. Go to go.pba.edu/alert for specific action guidelines by emergency type. The following are guidelines that are applicable for any emergency in which Shelter-In-Place is the best course of action:

- Find the safest location in your immediate area.
- Shut all doors and windows.
- Stay away from areas exposed to the hazard.
- Enact barriers between you and the hazard.
- Await further information from emergency responders.

Missing Person Policy

If any individual becomes concerned that someone might be missing, they should contact the Department of Campus Safety and Security immediately. The Department of Campus Safety and Security will collaborate with the West Palm Beach Police Department to conduct a missing person investigation.

There is a misconception that friends, loved ones, and colleagues cannot be reported missing until they have been missing for at least twenty-four hours. **This is not true.** A report of a missing person can be made at any time a person is believed to be missing. Anyone can file a missing person's report (friend, relative, coworker, etc.) if a person has not returned home, failed to appear for work, class, or for an appointment as anticipated, or if there is belief that something suspicious has occurred, or if there is concern regarding possible foul play

regarding the subject person's absence, the situation should immediately be reported to the Department of Campus Safety and Security.

Federal law mandates that the University provide students with an option of specifying person(s) with who contact should be made in the event he or she has been determined by the police to be a missing person. During the enrollment process, an option is given to the student by which they may specify this person as the missing person's contact. Federal law also requires the University to inform student that an emergency contact will be notified within twenty-four hours of the person being reported missing. For non-emancipated minors, a custodial parent or guardian will be notified in addition to any other listed missing person/s emergency contact(s)

In addition to the minimum notifications that will be made under Federal law, PBA may make additional notifications as necessary as provided by FERPA to resolve a safety emergency. This could include notifying parents or guardians even when they have not been specifically listed by a student as a missing person or emergency contact.

Your Safety, Your Security: 101

While the Department of Campus Safety and Security is responsible for ensuring that the campus is as safe as possible, the primary responsibility for crime prevention and personal safety rests with each individual.

Anti-Theft Tips

- Keep your dorm room door secured and do not impede the locking device.
- Lock your office when it is unoccupied.
- Do not prop doors open.
- Anchor valuable office equipment.
- Maintain on file serial numbers of all equipment.
- Copy all important papers and cards that are in your purse or wallet.

Personal Safety in Your Car

- Always keep your car doors locked.
- Never give strangers a ride.
- Check the back seat before entering a car.
- Keep your vehicle properly maintained and have a least a quarter-tank of gas at all times.
- Put valuables in the trunk, not the seats.
- Always have a good spare tire and a jack.
- If you break down on campus, wait with your vehicle and call AAA or Campus Safety and Security. If off campus, call AAA or the police. Don't accept a ride with a stranger.

- If you feel that you are being followed, drive toward a well-lit public area, preferably a police station or fire station that is occupied.
- Keep a copy of your vehicle registration at home and in your wallet; keep the original in your car.

Personal Safety at Home

- Keep shades down and windows and doors locked.
- Use your peephole before opening the door.
- Take a self-defense course and maintain proficiency.
- Don't leave a spare key outside.
- Use only initials on mailboxes and in telephone directories.
- Make sure that the exterior of your home is well lit.

Personal Safety Away From Home

- Walk, exercise, and park in well-lit areas.
- Carry your keys in hand so that you're ready to enter your car or building.
- Be aware of your surroundings and the people around you.
- Don't wear excessive amounts of jewelry.
- Don't wear air pods/ear buds in both ears.
- Use a waist pack rather than a purse in large crowded areas.
- Avoid ATMs in secluded or dark locations.
- Avoid working or studying after hours in public areas.

For Your Safety

The below is a partial list of the most popular security awareness and crime prevention programs and services offered by the Department of Campus Safety and Security to all students and employees.

Special programs sessions may be requested by any group or organization through the Department of Campus Safety and Security. These programs are designed to inform students and employees about the prevention of crimes, campus security procedures, safety practices, and encourage individual responsibility for personal safety and security as well as the security of others.

Interviews

Officers and department personnel will make every effort to accommodate any interview request (on or off-camera) by any member of the University community media (official or academic). Requests must be submitted in advance and require approval by University Relations and Marketing office.

Orientation Programs

The Chief or designee participates in new and transfer student and employee orientation programs to ensure the entire University community is informed regarding policies and safety measures of the University.

Public Safety Seminars

Throughout the year seminars are open to the campus community to participate in and be reeducated or learn for the first time the practices and procedures. Topics of discussion range from active shooters, to suspicious persons and packages, to bombs and explosions, hitting all emergency points in between. To schedule a training specific to your needs, contact the Department of Safety and Security Communications Supervisor at (561) 803-2503.

Social Media

Information on safety, programs, events and new initiatives are regularly shared with the University community through the Palm PBA app or an email.

Student Government Advisory Committees

At various times, the Student Government association creates and disbands committees in which they request our input and advisement. Upon the approval of the committee, representatives from the Department will attend and collaboratively work with board members on projects and programs designed to address public safety concerns in and around the West Palm Beach campus. Student Government also has a standing

committee that reviews all parking related concerns and matters. They are the governing body who grant or deny appeals for all citations issued to the campus community.

Safety Escort Service

Free on-campus escorts are provided by the Department of Safety and Security to the entire University community 24 hours a day, 7 days a week (including holidays).

Safety and Security Publications

A multitude of safety and security publications are continuously made available to all students, faculty and staff in both print and electronic format. Some of the most widely distributed general publications include, but are not limited to: *Crisis Safety: Quick Emergency Reference Guide*, *Rave Guardian*, *Annual Security Report*, *Alerts/Watches/Warnings of threats to or around campus* (as the need arises), and many other time/semester-specific guides that the Department feels is a good and effective means of relaying important information.

Electronic publications can be viewed online at go.pba.edu/alert.

Bicycle Safety Tips

In the State of Florida, bicycles are legally defined as vehicles. Cyclist must obey the same traffic laws as other drivers. Pedestrians must be given the right of way. Cyclist should follow these guidelines:



- Wear a helmet. More than 70 percent of bicycle related injuries are the result of a head injury.
- At night, wear light colored clothing and have an illuminated headlight and taillight—it's the law.
- Ride with traffic, not against the flow of traffic.
- All bicycles used, kept, or otherwise on the PBA campus are required by University policy to be officially registered with the Department of Campus Safety and Security and secured whenever not in use, and secured at a bike rack. Bicycles in violation of this policy are subject to being secured and/or impounded. Bicycle registration is free of charge and more information can be found at go.pba.edu/parking.

Pedestrian Safety

When walking around campus and to any off-campus destination, please remember that the University campuses are in an urban area with heavy vehicular traffic.

The West Palm Beach campus in particular is located amongst four major thoroughfares: US 1/South Dixie Highway (4 lane road) to the west, SR 704/Okeechobee Boulevard (3/2 lane road) to the north, SR5/South Olive Avenue (2 lane road) divides the campus east and west, and Flagler Drive (4 lane road) to the east. With the campus being in a downtown district and no barrier between general traffic and campus traffic, we urge all members of the campus community to pay attention to traffic and follow traffic control devices.

Pedestrian safety is critically important—each year in our country thousands of pedestrians are killed in traffic crashes and nearly 100,000 more are



injured. Palm Beach Atlantic University expects all faculty, staff and students to follow the rules of the road and common courtesy to pedestrians on foot or bike when operating a motor vehicle. If you are involved in a motor vehicle crash that involves a pedestrian, immediately call 911 and report the incident. Injuries may not be visible due to their internal nature.

Public Access Defibrillators

Automated External Defibrillators (AEDs) are located in various places on the West Palm Beach and Orlando campuses. The AED units, which provide a lifesaving electrical shock to victims in cardiac arrest, can be operated without any training or previous experience. However, training is encouraged and some courses offer AED, CPR and First Aid classes. Speak with your advisor if you are interested in taking one of those courses.

Lightning Protection System

All lightning and severe weather monitoring at Palm Beach Atlantic University home athletic events is coordinated by the certified Athletic Trainer on site at the field or court of competition. Should threatening weather enter the area the Athletic Training staff on site receives notification to their cell phone using the paid service of Televant. They continue to receive updates at lightning strikes within 15 miles of the venue. If the weather reaches within a radius of eight miles the venue is cleared and shelter is required.

Once into a lightning delay, the Athletic Trainer will inform the Game Management Coordinator who will proceed to assist in getting all teams, coaches, game officials and fans out of harm's way and seeking shelter. There must be no further lightning strikes for a 30-minute consecutive period before teams may return to the field of play.

Blue-Light Telephones and Their Locations

Palm Beach Atlantic University has 21 strategically located blue-light telephones throughout the West Palm Beach campus. These phones are either marked by a blue light or positioned at the entrances of each dorm. Users are able to connect directly to the West Palm Beach Police Department by pressing the red button on the face of the call box. Users are also able to make local calls from the call box by pressing the black button and dialing the 7-digit phone number on call boxes or by pressing the black button to call Campus Safety and Security directly.

Baxter Hall

Main Entrance

Borbe Hall

Campus Safety and Security Office Front Door
Borbe Parking Lot (Blue Light)

Flagler Towers

South Main Entry
West Wall (Blue Light)

Gregory Hall

West Entrance
North (Main) Entrance

Johnson Hall

Flagler Drive (Blue Light)
Main Entrance

Lakeview Apartments

West End (Blue Light)

Lassiter Student Center

South Entrance (Blue Light)
Northwest Entrance (Blue Light)

Oceanview Hall

Breezeway East Door
2nd Floor Elevator
3rd Floor Elevator
4th Floor Elevator
5th Floor Elevator

Okeechobee Hall

West Wall (Counseling Center) (Blue Light)

Pembroke Hall

Main Entrance

Rinker Hall

Main Entrance

Weyenberg Hall

Lounge Door



Annual Security Report

Palm Beach Atlantic is committed to providing a safe campus environment for its students, faculty and staff. Each of us, however, has a personal responsibility for our own safety. Working together, we can make PBA campuses among the safest in the nation.

Campus Security Authorities (CSA's)

For Clery Act Reporting Purposes, CSA's are Palm Beach Atlantic University officials who have significant responsibility for student and campus activities, including but not limited to, student activities, housing, athletics, judicial and disciplinary proceedings, clubs and organizations or mentorship/advisement. Below are some of functions that qualify as a CSA. This list is not exhaustive; the Chief of Campus Safety and Security maintains the most current list of Campus Security Authorities.

- **Student Development Office**
 - Dean of Students
 - Advisors of the Student Success Office
 - Director of Residence Life
 - Resident Directors
 - Resident Assistants
 - Members of Student Activities, Involvement and Leadership
 - Faculty Advisors to Clubs and Organizations
 - Director of Health and Wellness
 - Employees of Health and Wellness
- **Campus Safety and Security**
 - Director of Campus Safety and Security
 - All members of Campus Safety and Security department
- **Athletics**
 - Athletic Director
 - Assistant Athletic Directors
 - All Coaching Staff
 - Director of Campus Recreation
 - Members of Campus Recreation Staff
- **Academics**
 - Deans of the Respective Schools
 - Consultation and Advisory Level Faculty or Staff
- **Human Resources**
 - Associate Vice President of Human Resources
 - Director of Human Resources
 - Human Resources Staff

CSA's should report any incident relayed to them immediately to the Clery Compliance Officer (CCO). CSA's should not seek to validate or investigate the claim without first consulting with the CCO.

Crime and Fire Statistics Definitions

Geographical Classifications

On Campus: Statistics referencing crime and/or fire activity in the immediate vicinity of the main campus grounds including academic and research areas; dormitories; athletic fields and buildings, arenas, apartment complexes, chapels, churches, and parking lots.

Non-Campus: Statistics referencing crime and/or fire activity occurring in buildings, grounds or property not on the University's main campus, but are owned or controlled by Palm Beach Atlantic University.

Public Property: Statistics referencing crime and/or fire activity on public streets, sidewalks and parking facilities that may be contiguous, but are deemed not to be part of the campus grounds.

Crime Classifications

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Note: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Negligent Manslaughter: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody or controls of a person or persons by force, or threat of force, or violence and/or by putting the victim in fear.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit larceny, or a felony; breaking and entering with intent to commit a larceny; housebreaking, safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle theft.

Note: These classifications are all cases where motor vehicles are taken by persons not having lawful access, even though the vehicles are later abandoned—including joyriding.

Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Weapons Law Violations: The violation of laws or ordinances dealing with weapon offenses regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens' possession deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); dangerous non-narcotic drugs (barbiturates, Benzedrine) and methamphetamines.

Liquor Law Violations: The violation of laws or ordinance prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned.

Note: Drunkenness and driving under the influence are not included in this definition.

Hate Crime Violations: In addition to the crime categories as noted above, a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury that is motivated by the offender's bias based on one or more of the following categories: race, religion, ethnicity, gender, sexual orientation, or disability.

Crime Statistics

Pursuant to 20 U.S.C Section 1092(f) “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act”: statistics as reported to Palm Beach Atlantic University Department of Campus Safety and Security, as well as the local and county police having jurisdiction over the respective campus location. Confidential disclosures regarding crime victimization made to University-affiliated professionals (such as pastoral counselors or professional counselors) within privileged relationships (counselor-patient, clergy-parishioner, etc.) are reported to Campus Safety and Security at the sole discretion of the professional and only for the purposes of inclusion as necessary within the annual crime statistics disclosure and for consideration of timely warning report issuance. There is no University policy requiring such disclosure made in confidence to professionals not affiliated with Campus Safety and Security to report such information to Campus Safety and Security. Persons being counseled are welcome to personally report crime victimization confidentially or non-confidentially to Campus Safety and Security at any time.

The statistics were valid at publication but may not reflect current trends.

- The most current statistics were obtained from the West Palm Beach Police Department, records division.
- All undergraduate discipline case statistics for the above crimes were obtained from the respective schools and Office of the Dean of Students for inclusion in this report.
- All graduate and post graduate studies discipline case statistics for the above crimes were obtained from the respective schools for inclusion in this report.
- All on-Campus categories are inclusive of all student residence category statistics if applicable.



CLERY ACT &
CRIME REPORTING

West Palm Beach 2019 Statistics

CRIMINAL OFFENSES	ON CAMPUS			STUDENT RESIDENCES †			NON-CAMPUS BUILDING			PUBLIC PROPERTY		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
By Acquaintance	-	-	-	-	-	-	-	-	-	-	-	-
By a Stranger	-	-	-	-	-	-	-	-	-	-	-	-
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	1	1	0	0	1	0	0	1	0	0	1
Aggravated Assault	0	2	0	0	0	0	0	0	0	0	0	2
By Acquaintance	0	0	0	-	-	-	-	-	-	-	-	-
By a Stranger	0	0	0	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	4	1	0	0	0	0	0	0	0	0	0	0
Burglary	5	1	3	1 [†]	0 [†]	3	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	†	†	†	0	0	0	0	0	0
Stalking	0	3	2	0	1	1	0	2	3	0	0	0
Liquor Law Violations	13	31	33	12 [†]	30 [†]	30 [†]	2	1	0 [†]	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	13 [†]	31 [†]	33 [†]	12 [†]	30 [†]	30 [†]	2	1	0 [†]	-	-	-
Drug Law Violations	5	12	12	5 [†]	9 [†]	9 [†]	0	3	3 [†]	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	5 [†]	5 [†]	5 [†]	5 [†]	5 [†]	5 [†]	-	-	-	-	-	-
Illegal Weapons Possessions	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Theft/Larceny ^{xx}	34	21	34	18 [†]	0 [†]	0 [†]	0	0	0	1	0	0
Breaking and Entering (Auto) ^{xx}	5	3	5	0	0	0	0	0	0	0	0	0
Criminal Mischief (Vandalism) ^{xx}	1	0	1	1	0 [†]	0	0	0	0	0	0	0

† = Duplicated Value, Not Cumulative

xx = These statistics are not required for the Cleary Act; however, PBA Campus Safety and Security keeps a record of these offenses to better eradicate crime on our campus.

Wellington 2019 Statistics (not in use as of 2017)

CRIMINAL OFFENSES	ON CAMPUS			STUDENT RESIDENCES †			NON-CAMPUS BUILDING			PUBLIC PROPERTY		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
By Acquaintance	-	-	-	-	-	-	-	-	-	-	-	-
By a Stranger	-	-	-	-	-	-	-	-	-	-	-	-
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
By Acquaintance	-	-	-	-	-	-	-	-	-	-	-	-
By a Stranger	-	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Illegal Weapons Possessions	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Theft/Larceny ^{xx}	0	0	0	0	0	0	0	0	0	0	0	0
Breaking and Entering (Auto) ^{xx}	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Mischief (Vandalism) ^{xx}	0	0	0	0	0	0	0	0	0	0	0	0

† = Duplicated Value, Not Cumulative

xx = These statistics are not required for the Cleary Act; however, PBA Campus Safety and Security keeps a record of these offenses to better eradicate crime on our campus.

Orlando 2019 Statistics

CRIMINAL OFFENSES	ON CAMPUS			STUDENT RESIDENCES [†]			NON-CAMPUS BUILDING			PUBLIC PROPERTY		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
By Acquaintance	-	-	-	-	-	-	-	-	-	-	-	-
By a Stranger	-	-	-	-	-	-	-	-	-	-	-	-
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
By Acquaintance	-	-	-	-	-	-	-	-	-	-	-	-
By a Stranger	-	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Illegal Weapons Possessions	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	-	-	-	-	-	-	-	-	-	-	-	-
Discipline Cases	-	-	-	-	-	-	-	-	-	-	-	-
Theft/Larceny ^{xx}	0	1	0	0	0	0	0	0	0	0	0	0
Breaking and Entering (Auto) ^{xx}	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Mischief (Vandalism) ^{xx}	0	0	0	0	0	0	0	0	0	0	0	0

† = Duplicated Value, Not Cumulative

xx = These statistics are not required for the Cleary Act; however, PBA Campus Safety and Security keeps a record of these offenses to better eradicate crime on our campus.

Hate Crime Statistics

There are no reported Hate Crime offenses between calendar years 1997 through 2019.

Fire Safety Right-to-Know

This guide is published annually in compliance with the Campus Fire Safety Right-to-Know –part of the Higher Education Act (34 CFR 668.49). All currently registered students as well as employees are directly sent (via a registered email account) a notice by October 1 of each year (approved delayed dissemination this year due to COVID) that includes a statement of the report’s availability, the exact electronic address at which the report is posted, a brief description of the report’s contents and a statement that the institution will provide a paper copy of the report, free of charge, upon the request to the Department of Campus Safety and Security.



Printed copies may be requested by calling Campus

Safety at (561) 803-2500. Prospective students are informed of a summary and availability of the report via notice in admissions packets and by admissions counselors. Prospective employees of the University are informed of a summary and availability of the report via documentation provided by the Office of Human Resources and during Employee Orientation.

Fire Log

The Department of Campus Safety and Security maintains a digital, easily understood fire log that records by the date that the fire was reported, any fire that occurred in an on-campus student housing, academic, business building. This log includes the nature, date, time, and general location of each fire. The fire log is available to the public at the Department of Campus Safety and Security, 1301 South Olive Avenue, West Palm Beach, FL, 33401

Fire Safety Systems, Drills and Training

Basic fire safety instruction is provided to all students living in residence halls who attend the orientation program at the beginning of each academic term, put on by the Office of Residence Life. Basic fire safety instruction is also offered to all new employees during the New Employee Orientation program, put on by the Office of Human Resources.

All housing and residential life staff receives additional intensive and comprehensive fire safety training at the beginning of each semester. Every room on campus (dormitory, classroom or business building) has an evacuation notice that incorporates the building address and emergency services numbers. Fire drills are conducted in each residence hall with fire alarm each semester.

Fire Safety Tips

(General Procedures for Students and Employees to follow in case of fire)

- Should you see a fire, sound the fire alarm immediately and call 911, then call Campus Safety and Security.
- Advise the size and location of the fire.
- Campus Safety and Security will confirm or notify the appropriate fire department to respond.

- Evacuate the building and do not enter a building that is on fire.
- Advise Campus Safety and Security if you believe someone is inside the building.
- Always report any fire, even if it has been extinguished.
- Report vandalized or discharged fire extinguishers to Campus Safety and Security.
- Make sure that you know what your building's fire alarm/smoke detectors sound like.
- Know your evacuation routes (at least two) and your staging areas.
- Close doors to help prevent the fire from spreading.
- Do not open doors if you suspect a fire to be on the other side. Use back of hand to touch doors and knobs. Do not grab knobs directly without checking for heat. If you feel heat, DO NOT OPEN THE DOOR.
- Stay low to the floor and cover your mouth with a wet cloth to make breathing easier in smoky conditions.
- NEVER prop open or lock a fire exit.
- University policy dictates that when a fire alarm sounds in any building, the building will be evacuated for occupant safety.



Smoking Policy

All Palm Beach Atlantic University campuses are smoke free campuses. This means inhaling, exhaling, burning, or carrying any lighted cigarette or electronic cigarette, vape, vape pens, cigar, pipe, or other such device that contains tobacco or other smoke-producing products is prohibited in all areas of those campuses.

Evacuation Procedures

If a fire is detected or the fire alarm sounds, evacuate the area. Isolate the fire by closing doors as you leave. Do not attempt to extinguish fires if the fire is larger than the fire extinguisher. Activate the nearest fire alarm if it has not already been activated. Report the fire to the Department of Campus Safety and Security.

Upon hearing a fire alarm, evacuate the building by stairs and exits. Do not use elevators. Once outside the building, report to your primary staging area to receive further direction from public safety officials. Do not re-enter the building until expressly advised that it is safe to do so by Campus Safety and Security officials.

Any fire that was quickly extinguished or any evidence of recent fires must be reported immediately to Residence Life Officials or Campus Safety and Security officials who will document the incident as required.

Fire Inspection and Prevention-Related Policies

It is the responsibility of Palm Beach Atlantic University to provide faculty, staff, students, and visitors with the safest possible environment, free from potential fire hazards. The primary goal for the University is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. This goal is accomplished by (1) Conducting periodic fire safety inspections of all University buildings; (2) increases the fire safety awareness of students and employees by conducting trainings on basic fire safety; and (3) conducting fire safety audits and documentation.

Extension cords or decorative lights may not be routed under rugs or carpets, through doorways, or in any manner that could present a fall or trip hazard or impeded egress.

Christmas tree lights must be unplugged at the end of each day and removed after the event or prior to the annual Christmas Break closure. To minimize the potential for fires at the University, it is the policy of Palm Beach Atlantic University to prohibit the use of the following items in any University-owned or operated facilities indoors, unless in accordance with other Universities policies and procedures, and/or by the authority having jurisdiction:

- 
- Any open-flame device (candles, incense sticks and related)
 - Barbecue grills
 - Compressed gasses
 - Concession-type equipment
 - Deep fryers
 - Electric skillet
 - Electric woks
 - Firecrackers
 - Fireworks
 - Flammable/combustible liquids
 - Flares
 - Griddles
 - Hibachis
 - Hot plates
 - Lighter fluids
 - Lighters
 - Live Christmas trees
 - Non-fire-retardant Christmas trees
 - Nuwave Pro Infrared ovens
 - Portable space heaters
 - Rockets
 - Sandwich makers/grills
 - Slow cookers
 - Smokers
 - Sparklers
 - Toaster ovens

Among the exceptions are the following: “Cooking” and “warming” options exclude cooking and warming done in areas designed and built for such purposes such as dorm kitchens.

Main Campus Fire Alarm/Smoke Detector Reporting									
Type of Alarm	ACADEMIC BUILDING			ADMINISTRATIVE BUILDING			RESIDENT HALLS		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
Fire Alarm	1	8	17	0	8	2	9	32	17
Fire Drill	0	0	0	0	0	0	1	1	2
Smoke Detector	0	0	2	0	0	0	6	79	47

Fire Safety Systems

Residential Facilities	Smoke Detector	Fire Alarm	Sprinkler System	Fire Extinguishers	Redundant Monitoring	# of Drills
Baxter Residence Hall 350 Pembroke Place	Yes	Yes	Yes	Yes	Yes	2
Coastal Towers Residence Hall 1001 Flagler Drive	Yes	Yes	Yes	Yes	Yes	2
Flagler Towers Residence Hall 1401 South Flagler Drive	Yes	Yes	No	Yes	Yes	2
Johnson Residence Hall 901 South Flagler Drive*	Yes	Yes	Yes	Yes	Yes	2
Lakeview Residence Hall 1315 South Flagler Drive	Yes	Yes	No	Yes	Yes	2
Mango Promenade Building #1 308 Mango Promenade	Yes	No	No	Yes	No	0
Mango Promenade Building #2 315 Mango Promenade	Yes	No	No	Yes	No	0
Mango Promenade Building #3 317 Mango Promenade	Yes	No	No	Yes	No	0
Mango Promenade Building #4 318 Mango Promenade	Yes	No	No	Yes	No	0
Mango Promenade Building #5 1603 Mango Promenade	Yes	No	No	Yes	No	0
Mango Promenade Building #6 1607 Mango Promenade	Yes	No	No	Yes	No	0
Oceanview Residence Hall 1000 South Dixie Highway	Yes	Yes	Yes	Yes	Yes	2
Rinker Residence Hall 900 South Olive Avenue*	Yes	Yes	Yes	Yes	Yes	2
Weyenberg Residence Hall 214 Okeechobee Boulevard	Yes	Yes	No	Yes	Yes	2

2019 Stats

Residential Facilities	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Baxter Residence Hall 350 Pembroke Place	0	0	0	0	0
Coastal Towers Residence Hall 1001 Flagler Drive	0	0	0	0	0
Flagler Towers Residence Hall 1401 South Flagler Drive	0	0	0	0	0
Johnson Residence Hall 901 South Flagler Drive*	0	0	0	0	0
Lakeview Residence Hall 1315 South Flagler Drive	0	0	0	0	0
Mango Promenade Building #1 308 Mango Promenade	0	0	0	0	0
Mango Promenade Building #2 315 Mango Promenade	0	0	0	0	0
Mango Promenade Building #3 317 Mango Promenade	0	0	0	0	0
Mango Promenade Building #4 318 Mango Promenade	0	0	0	0	0
Mango Promenade Building #5 1603 Mango Promenade	0	0	0	0	0
Mango Promenade Building #6 1607 Mango Promenade	0	0	0	0	0
Oceanview Residence Hall 1000 South Dixie Highway	0	0	0	0	0
Rinker Residence Hall 900 South Olive Avenue*	0	0	0	0	0
Weyenberg Residence Hall 214 Okeechobee Boulevard	0	0	0	0	0

Note: * indicates building address shared with other buildings.

Note: No other campus has housing facilities.

2018 Stats

Residential Facilities	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Baxter Residence Hall 350 Pembroke Place	0	0	0	0	0
Coastal Towers Residence Hall 1001 Flagler Drive	0	0	0	0	0
Flagler Towers Residence Hall 1401 South Flagler Drive	0	0	0	0	0
Johnson Residence Hall 901 South Flagler Drive*	0	0	0	0	0
Lakeview Residence Hall 1315 South Flagler Drive	0	0	0	0	0
Mango Promenade Building #1 308 Mango Promenade	0	0	0	0	0
Mango Promenade Building #2 315 Mango Promenade	0	0	0	0	0
Mango Promenade Building #3 317 Mango Promenade	0	0	0	0	0
Mango Promenade Building #4 318 Mango Promenade	0	0	0	0	0
Mango Promenade Building #5 1603 Mango Promenade	0	0	0	0	0
Mango Promenade Building #6 1607 Mango Promenade	0	0	0	0	0
Oceanview Residence Hall 1000 South Dixie Highway	0	0	0	0	0
Rinker Residence Hall 900 South Olive Avenue*	0	0	0	0	0
Samaritan Gardens Building B 1201 South Flagler Drive #B	0	0	0	0	0
Samaritan Gardens Building C 1201 South Flagler Drive #C	0	0	0	0	0
Samaritan Gardens Building D 1201 South Flagler Drive #D	0	0	0	0	0
Samaritan Gardens Building H 1201 South Flagler Drive #H	0	0	0	0	0
Weyenberg Residence Hall 214 Okeechobee Boulevard	0	0	0	0	0

Note: * indicates building address shared with other buildings.

Note: No other campus has housing facilities.

Fire Safety Statistics for Main Campus Housing Facilities

2017 Stats

Residential Facilities	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Baxter Residence Hall 350 Pembroke Place	0	0	0	0	0
Coastal Towers Residence Hall 1001 Flagler Drive	0	0	0	0	0
Flagler Towers Residence Hall 1401 South Flagler Drive	0	0	0	0	0
Johnson Residence Hall 901 South Flagler Drive*	0	0	0	0	0
Lakeview Residence Hall 1315 South Flagler Drive	0	0	0	0	0
Mango Promenade Building #1 308 Mango Promenade	0	0	0	0	0
Mango Promenade Building #2 315 Mango Promenade	0	0	0	0	0
Mango Promenade Building #3 317 Mango Promenade	0	0	0	0	0
Mango Promenade Building #4 318 Mango Promenade	0	0	0	0	0
Mango Promenade Building #5 1603 Mango Promenade	0	0	0	0	0
Mango Promenade Building #6 1607 Mango Promenade	0	0	0	0	0
Oceanview Residence Hall 1000 South Dixie Highway	0	0	0	0	0
Rinker Residence Hall 900 South Olive Avenue*	0	0	0	0	0
Samaritan Gardens Building B 1201 South Flagler Drive #B	0	0	0	0	0
Samaritan Gardens Building C 1201 South Flagler Drive #C	0	0	0	0	0
Samaritan Gardens Building D 1201 South Flagler Drive #D	0	0	0	0	0
Samaritan Gardens Building H 1201 South Flagler Drive #H	0	0	0	0	0
Weyenberg Residence Hall 214 Okeechobee Boulevard	0	0	0	0	0

Note: * indicates building address shared with other buildings.

Note: No other campus has housing facilities.

See report CS2015-0172 {Lakeview}

Contact Information

Campus and Community Safety Resources

EMERGENCY AT
ANY CAMPUS
LOCATION **911**

West Palm Beach Campus

EMERGENCY	(561) 803-2500
Campus Safety and Security Dispatch	(561) 803-2500
On-Campus Quick Dial	3-2500
Fax	(561) 803-2697
Rinker Athletic Office	(561) 803-2505
Counseling Center	(561) 803-2563
Health and Wellness	(561) 803-2576
Dean of Students Office	(561) 803-2553
Residence Life Office	(561) 803-2555
Title IX Coordinator	(561) 803-2174

In the event of a telecommunications failure at the West Palm Beach Campus, PBA Campus Safety and Security has back-up phone line that can be used to contact the department.

Marshall and Vera Lea Rinker Athletic Campus

EMERGENCY	(561) 803-2500
Campus Safety and Security Rinker Office	(561) 803-2505
On-Campus Quick Dial	3-2505
Fax	(561) 803-2697
Greene Complex Front Desk	(561) 803-2334
Athletic Offices	(561) 803-2333
Dean of Students Office	(561) 803-2553

In the event of a telecommunications failure at the Marshall and Vera Lea Rinker Athletic Campus, PBA Campus Safety and Security has a back-up phone line that can be used to contact the department.

University Emergency Information Hotline

Students / Parents	(561) 803-2088 1 (800) 299-6483
Employees	(561) 803-2089 1 (800) 400-5076

Recorded information maintained by Palm Beach Atlantic University's University Relations and Marketing Office. When an emergency situation arises, these lines will have recorded information.

University Switchboard (561) 803-2000

Department of Campus Safety and Security

Mailing Address:

1301 South Olive Avenue
West Palm Beach, FL 33401

Lost and Found

Lost and found items are stored in the Campus Safety and Security Office. Any remaining items are donated to Good Will at the end of each semester.